

St Pinnock Parish Council

Minutes of the Meeting of St Pinnock Parish Council held in the East Taphouse Community Hall on Monday, 17th November 2025 at 7.00pm.

Item No.		Action by
1	<p>To record Councillors present. Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), G Crabb, R Jessop, H Knapman, D Stevens, P Matthews.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) One member of the public.</p>	
2	<p>Public Session. The member of the public spoke about his application for the parish council vacancy.</p>	
3	<p>Apologies for absence. None.</p>	
4	<p>Members Declarations of Interest on items on the Agenda. Cllr Crabb declared an interest on agenda item 9a) accounts for payment. Cllr Jessop declared an interest on agenda item 11a) planning application PA25/08128.</p>	
5	<p>Report from Cornwall Council – Cllr J Pascoe spoke about the CAP Community Network Highway Scheme open for applications until the end of February 2026. The cattle market car park at Liskeard was now closed owing to further construction work on the site. The disabled parking bays behind the surgery were still open.</p> <p>Cllr Pascoe reported on the Memorandum and Understanding project that included Cornwall Council, Devon County Council, Plymouth City Council and Torbay Council sourcing grant funding over a ten-year period to improve connectivity and transport links.</p> <p>Cllr Pascoe congratulated St Pinnock Band following their recent competition success.</p>	
6	<p>Parish Council Vacancy (1) and co-option of Councillor. Having considered the application and spoken to the candidate, it was proposed by Cllr Dingle, seconded by Cllr Matthews and unanimously agreed Jake Lawman be co-opted to fill the vacancy on the Parish Council.</p> <p>Mr Lawman joined the meeting and signed his “Declaration of Acceptance of Office”.</p>	
7	<p>To approve the Minutes of the Meetings held on the 20th October 2025. The minutes of the meetings held on the 20th October 2025 were approved and signed by the Chairman following an amendment to Item 7 (should read bus shelter not notice board) proposed by Cllr Stevens, seconded by Cllr Jessop and unanimously agreed by those who attended. Parking</p>	
8	<p>Matters arising from the Minutes not listed on the agenda. None.</p>	

9	<p>Accounts / Financial Matters – Cllr Crabb declared an interest and abstained.</p> <p>a) To approve the accounts presented for payment. The council approved the payment of accounts presented. Proposed by Cllr Simmonds, seconded by Cllr Stevens and unanimously agreed.</p> <p>Ch 1115 & 1116 J Hoskin - clerks payment & HMRC = £ 494.24</p> <p>Ch 1117 T Whitehead – installing bus shelter = £ 1,995.83</p> <p>Ch 1118 Duchy Defibrillators – East Taphouse defib = £ 246.00</p> <p>Ch 1119 St Pinnock Band & Comm Hall – room hire = £ 22.00</p> <p>Ch 1120 St Pinnock Band & Comm Hall – room hire = £ 22.00</p> <p>b) Update on the new Unity Trust Bank account. The Clerk reported the application had been accepted and requested further identification from the Chairman.</p> <p>c) Precept for the 2026/2027 financial year. The Clerk to prepare a budget and circulate current year figures.</p>	Clerk Clerk
10	<p>CIL funding. Update on the projects. The new bus shelter had been installed. Following a discussion, it was confirmed the Parish Council would purchase and gift some of the items for the Community Hall.</p>	
11	<p>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</p> <p>a) PA25/08128 Lower Trevelmond Farm, Trevelmond – Proposed extension to rear of existing dwelling comprising part single storey and part two storey. Cllr Jessop declared an interest and left the meeting for this item. Councillors supported the application noting the extension fits well with the contemporary design of adjoining properties.</p> <p>b) To note any pre-applications submitted to Cornwall Council, application decisions, enforcement actions or appeals. A discussion was held about taking information from the Cornwall Council planning portal and including this on the Parish Council agendas, making reference to pre-apps, appeals, enforcements, Class Q applications, tree work etc for properties within the parish. This would be written for information only and a way of notifying the public. Councillors agreed to publish this information.</p> <p>The Clerk advised this was not required as the Parish Council were not consultees on these types of applications unless the CC Planning Officer required a response. The Clerk felt this was not the right decision to make.</p> <p>Cllr Pasoce offered to make enquiries with the CC Planning Department concerning developments at Poddifer Woods / Scawns.</p>	
12	<p>Playing Field, East Taphouse -to report on inspections and any work required. Cllr Crabb had carried out inspections with no issues to report. The path had been reinstated. Cllr Crabb had purchased stickers for the rubbish bin.</p>	
13	<p>Community Area Partnership Meeting – date of the next meeting to be confirmed. Items reported from the last CAP meeting and the way forward</p>	

	(Child Poverty and Community Engagement Network). The date of the next CAP meeting was confirmed; a virtual meeting on the 6 th January 2025. Cllr Simmond had been unable to speak to the school so the matter relating to child poverty was deferred.	JS
14	Correspondence to be noted. Noted. Following correspondence from Cornwall Council, Cllr Crabb offered to clean the bus shelter in East Taphouse. A poster from PCSO Steve Edser seeking volunteers for the Community Speed Watch group will be placed on the notice boards.	Cllrs
15	Post Horn parish magazine – update on the next publication. Cllr Simmonds reported the next edition was being printed and should be available by the 21 st November.	
16	Appointment of Parish Council representative onto the East Taphouse Community Hall Committee. Decision deferred. It was agreed the Clerk obtains a copy of the constitution for the hall management committee to establish the requirements of committee members.	Clerk
17	Trevelmond Shute – response from Cormac. No updates to report.	
18	Provision of Allotments, response from the advert and identifying land. Item deferred extending the timescale for responses to the advert. To date there had been four expressions on interest.	
19	St Pinnock Show – to consider reinstating the annual show. Councillors discussed reinstating the parish show, previously an annual event that ceased to be held as the original organisers were no longer available. It was agreed discussions be held with the Women’s Institute and Hall Committee and the matter be brought back on to a future agenda.	JS
20	Update on the new Parish Councillor email addresses. The website provider was awaiting the registration of the domain to create the email accounts. Once received the Clerk will forward the gov.uk addresses to Councillors.	
21	Parish Matters / Items for the next Agenda. <ul style="list-style-type: none"> ○ Update on the winter grit bin for St Pinnock. The grit bin had been delivered. ○ Dog Bins / Rubbish. Cllr Crabb reported on the amount of rubbish being left around East Taphouse and the need for a dog bin near the school. Cllr Matthews had contacted Biffa to carry out litter picking in the village in addition to the “Clean Cornwall” week. ○ Defibrillator and Catastrophic Bleed Training. Cllr Stevens invited anyone to attend a defibrillator, bleed and CPR training event being held tomorrow evening at 7.00pm in Trevelmond Chapel. 	
22	Review of Parish Council policies – to approve the revised Standing Orders. Media policy. Councillors approved the amended draft. The Chairman referred to the Press and Media Section suggesting that a separate policy for this topic be drafted and adopted. The Clerk and Cllr Dingle to draft this document.	Clerk/ JD

23	Date of the next Meetings – Monday, 19 th January 2026 at East Taphouse Community Hall.	
24	To close the Meeting. There being no further business the meeting closed at 9.00pm	

Dated. 19th January 2026

Signed