

St Pinnock Parish Council

Minutes of the Meeting of St Pinnock Parish Council held in the East Taphouse Community Hall on Monday, 20th April 2026 at 7.00pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. J Dingle (Chairman), J Simmonds (Vice Chairman), G Crabb, H Knapman, P Matthews, R Jessop.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session. There were no members of the public present.</p>	
3	<p>Apologies for absence were received from Cllr D Stevens, Cllr J Lawman and Cllr J Pascoe (Cornwall Council).</p>	
4	<p>Members Declarations of Interest on items on the Agenda. Cllr Crabb declared an interest in agenda item 8e) to formally accept the increase in costs for the grass cutting work.</p>	
5	<p>Report from Cornwall Council – Cllr J Pascoe was unable to attend being at another meeting.</p>	
6	<p>To approve the Minutes of the Meetings held on the 16th March 2026. The minutes of the meetings held on the 16th March 2026 were approved and signed by the Chairman, proposed by Cllr Jessop seconded by Cllr Crabb and unanimously agreed.</p>	
7	<p>Matters arising from the Minutes not listed on the agenda. There were no matters arising from the minutes.</p>	
8	<p>Accounts / Financial Matters –</p> <p>a) To approve the accounts presented for payment. The council approved the payment of accounts presented. Proposed by Cllr Simmonds, seconded by Cllr Crabb and unanimously agreed.</p> <p>Ch 101135 St Pinnock Parish Council – transfer to new account bank = £10,000.00</p> <p>Ch 1136 & 1137 J Hoskin - payment & HMRC = £ 577.44</p> <p>Ch 1138 Trelveford Methodist Church – room hire = £ 75.00</p> <p>Ch 1139 Western Web Ltd – website = £ 96.00</p> <p>BACS Cornwall ALC – membership renewal = £ 402.77</p> <p>BACS D Mills – Posthorn magazine printing = £ 99.50</p> <p>BACS St Pinnock Band & Community Hall – room hire = £ 22.00</p> <p>BACS Intelligent – hand dryers for hall = £ 756.00</p> <p>b) Purchasing of a laptop for the Parish Clerk. Following a discussion and the requirement to meet the Assertion 10 regulations it was agreed to purchase a Parish Council laptop to be used by the Clerk. The Clerk had presented various options and prices to the Chairman and Vice Chairman and Councillors were happy with the make and cost recommended.</p>	Clerk

	<p>Proposed by Cllr Knapman, seconded by Cllr Jessop and unanimously agreed.</p> <p>c) Request for funding from St Pinnock Band towards their costs to attend the Nationals 2026 Competition. The Council considered a request from the band to help with their financial costs to enable them to attend a national competition. It was agreed to request a breakdown of costs and bring this item back onto the agenda for the next meeting.</p> <p>d) Parish Council Asset Register. The Clerk had presented the updated asset register to the Chairman and Vice Chairman. The details will be looked at alongside the insurance schedule.</p> <p>e) To formally accept the increase in costs for the 2026 grass cutting. Cllr Crabb declared an interest and abstained. The Clerk reported the 2026 increase was reported at the November 2025 meeting but not recorded in the minutes. The Chairman explained the reasons for reviewing costs, transparency and public perception. The Council agreed they were happy with the service provided and no further quotations were needed. It was proposed by Cllr Simmonds, seconded by Cllr Matthews and unanimously agreed the increase be accepted.</p>	Clerk
9	<p>CIL funding. Update on the projects. The Clerk reported £10,921.00 of CIL funding had been received on the 9th March 2026. Projects for St Pinnock and Braddock parishes to be considered. The Chairman will obtain further information for a shelter requested by Braddock parish. The trustees of St Pinnock Band and Community Hall were looking to upgrade the play area outside and the parish play area could look at options for additional equipment.</p> <p>The Chairman reported the CIL funding expression of interest form for a safer crossing at East Taphouse had been accepted and he offered to compile the information required in relation to the costings, impact assessment, along with the design and construction details for the next stage of the application. The Chairman would also look at a funding application from the Cornwall Highways Improvement Programme (CHIP) to help fund the design costs.</p> <p>Councillors authorised Cllr Dingle to proceed with this project and submit the application for the second phase of funding by July 2026.</p>	<p>JD</p> <p>JD</p>
10	<p>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</p> <p>a) No applications received.</p> <p>b) Planning matters – Having noted the report of developments at Gelly Bungalow it was agreed to make enquiries with the Cornwall Council planning department.</p> <p>c) Neighbourhood Development Plan – The Chairman asked Councillors to consider the benefits of having an NDP. It was suggested the Clerk arranges for someone to come and speak to the Council about this.</p>	<p>Clerk</p> <p>Clerk</p>

11	Playing Field, East Taphouse -to report on inspections and any work required. Cllr Crabb had carried out inspections with no issues to report. It was noted the self-closing gate was often pushed back leaving it left open. The Clerk notified the meeting the annual ROSPA report would be carried out in April / May 2026. Cllr Crabb clarified the history of the path to the park.	
12	Community Area Partnership Meeting – report from the meeting held on the 7thApril 2026 at East Taphouse. The Chairman and Vice Chairman has attended the meeting. A report had been circulated.	
13	Correspondence to be noted. Noted.	
14	Post Horn parish magazine – next publication June 2026 (closing date for submission of reports 14th May 2026). A copy invoice will be sent to SUEZ and they will be asked to continue funding the printing of the parish magazine. Cllr Simmonds will meet with the editor and mentioned the number of pages could be increased if necessary.	Clerk JS
15	East Taphouse Community Hall – update on the Trust deed. Ongoing. The Clerk had obtained some of the previous minutes that had been held on behalf of the parish council.	
16	Provision of Allotments – update on land availability and agree a way forward. The Chairman and Cllr Matthews had met with a gentleman regarding the ownership of a field in East Taphouse that may be available for purchasing and the creation of allotments. A section of Cornwall Council land will also be pursued. The Chairman to make enquiries with a company to carry out free independent valuations of the land.	JD
17	Cost of the provision and emptying of a dog bin. The Clerk had spoken to Biffa and awaited a response but indicated the Council may need to make this request direct to Cornwall Council.	Clerk
18	St Pinnock Show – update. Cllr Simmonds gave an update on the show and the predicted costs to reinstate this annual event. A temporary events licence was being obtained from Cornwall Council that covered the need to have additional insurance. Following a discussion it was proposed by Cllr Matthews, seconded by Cllr Jessop and unanimously agreed to grant £250.00 (two hundred and fifty pounds) towards the show expenses. To be paid to the Community Hall and earmarked for this purpose. Entry forms were being published and will be included in the next parish magazine.	
19	Parish Council Responsibilities – reports from Councillors, if required. Cllr Matthews reported on the litter picking equipment donated by Biffa. Six bags had been collected at the last event.	

20	<p>Parish Matters / Items for the next Agenda.</p> <ul style="list-style-type: none"> ○ Footpath from the East Taphouse village to Hillside – positioning of a new gate. The Chairman offered to visit the owner of the property who had recently installed a gate that opened out onto the footpath to ask if it could be changed to open inwards prevent someone potentially being struck when walking from the village to Hillside. 	JD
21	<p>Parish Council policies – to adopt the revised policies (Financial Regulations and Risk Management Plan). Councillors unanimously approved the Financial Regulations and Risk Management Plan policies. Proposed by Cllr Knapman, seconded by Cllr Simmonds. The Clerk and Cllr Stevens were looking at the retention of documents policy.</p>	Clerk
22	<p>Date of the next Meetings – Parish Council AGM, Monday, 18th May 2026 at Trevelmond. To decide on a date for the Annual Parish Meeting. It was decided to hold the Annual Parish Meeting before the AGM on Monday, 18th May 2026. The Chairman to give a report.</p>	
23	<p>To close the Meeting. There being no further business the public section of the meeting closed at 9.48pm.</p>	

Dated. 18th May 2026

Signed