

St Pinnock Parish Council

Minutes of the Annual General Meeting of St Pinnock Parish Council held in the room at Trevelmond Chapel on Monday, 18th May 2026 at 7.00pm . This meeting incorporated the Annual Parish Meeting under agenda item 1.

Item No.		Action by
1	<p>Councillors present. Cllrs. J Dingle, J Simmonds, G Crabb, H Knapman, R Jessop, J Lawman, D Stevens.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk) Cllr J Pascoe (Cornwall Council) Seven members of the public.</p>	
2	<p>Chairmans Annual Report and questions from the public. The Chairman read his annual report covering the parish councils activities over the past year.</p> <p>Cllr Jane Pascoe (Cornwall Council Ward Member) introduced herself and outlined her role as a Cornwall Councillor, the electoral areas she covered plus the internal and external committees she was a representative of. Cllr Pascoe talked about the Devonport Defence Growth Fund, the Rural Transport & Connectivity Group, the work of the Torpoint Ferry Joint Committee and the case work for the six parish councils within her ward.</p> <p>Two residents of East Taphouse highlighted problems entering onto the A390 from Farmers Close where visibility was restricted owing to the fence and overgrown clematis.</p> <p>It was noted one of the 30mph flashing signs was not working. Clerk to contact Cornwall Highways</p> <p>Cllrs Dingle and Pascoe confirmed how average speed cameras were not available, owing to costs. The radar line and community speed watch operations did take place in the village.</p> <p>Additional litter bins were requested for East Taphouse. The Chairman explained this was currently under consideration by the Parish Council.</p> <p>The flooding that occurred outside the church at St Pinnock was noted and Cllr Dingle said he was already speaking to Cornwall Highways.</p> <p>The untidiness of a building site in Trevelmond was reported although it was felt work was soon to start. Cllr Dingle to speak to the developer.</p>	<p>JD</p> <p>Clerk</p> <p>JD</p> <p>JD</p>
3	<p>Apologies for absence were received from Cllr P Matthews.</p> <p>At this point of the meeting Cllr Stevens gave his resignation with immediate effect. The council accepted this. Cllr Stevens was presented with a thank you gift as appreciation for the years of service he had given to the parish and its parishioners. The Clerk will notify Cornwall Council of the vacancy.</p> <p>Cllr Stevens and some members of the public left the meeting.</p>	<p>Clerk</p>

4	<p>Members Declarations of Interest on items on the Agenda. Cllr Dingle declared an interest on agenda item 10a).</p>	
5	<p>Election of Chairman and Vice Chairman for the forthcoming year. It was proposed by Cllr Jessop, seconded by Cllr Simmonds and unanimously agreed Cllr Dingle be re-elected as Chairman for the forthcoming year. There were no other nominations. Cllr Dingle thanked Councillors and accepted the position.</p> <p>Cllr Simmonds reported she did not wish to be nominated for the position of Vice Chairman owing to other commitments.</p> <p>It was proposed by Cllr Knapman, seconded by Cllr Simmonds and unanimously agreed Cllr Jessop be appointed as Vice Chairman for the forthcoming year. There were no other nominations. Cllr Jessop accepted.</p> <p>It was agreed that Cllr Simmonds would continue to attend the monthly meetings with the Chairman and Clerk until September, as Cllr Jessop was unavailable to do so.</p>	
6	<p>Election of representatives to outside bodies – St Pinnock Band Community Hall, CAP meetings, SUEZ. The following representatives were appointed; proposed by Cllr Jessop, seconded by Cllr Simmonds and unanimously agreed.</p> <p>St Pinnock Band Community Hall – no representative required.</p> <p>Cornwall Council Community Area Partnership (CAP) – Cllr Dingle.</p> <p>SUEZ – Cllrs. Dingle and Knapman.</p>	
7	<p>Report from Cornwall Council – Cllr J Pascoe had spoken under agenda item 2 of this meeting. Cllr Pascoe also spoke about the recent weed control consultation to reintroduce the use of glyphosate for use by Cornwall Council. This consultation with such a short response period for local parish and town councils to consider, had now been postponed.</p> <p>Funding schemes were discussed with the success of the expression of interest for the East Taphouse crossing being accepted. The Chairman explained the CHIP (Cornwall Highways Improvement Programme) to fund the design costs for this project was a separate source of funding.</p> <p>Cllr Pascoe reported on the well-attended CAP meeting held at the St Pinnock Band Community Hall; the ongoing developments at the old cattle market site in Liskeard and the soon to be open car park facilities; the new crossing planned for the A38 at Tideford; the Liskeard and District Twinning Association and the Saltash tunnel work going live on the 19th May 2026. The aspects Local Neighbourhood development Plans and Neighbourhood Priorities Statements were also noted.</p>	
8	<p>To approve the Minutes of the Meetings held on the 20th April 2026. The minutes of the meetings held on the 20th April 2026 were approved and signed by the Chairman, proposed by Cllr Crabb seconded by Cllr Simmonds and unanimously agreed by those who attended.</p>	
9	<p>Matters arising from the Minutes not listed on the agenda.</p> <p>Item 8c) Parish Council asset register. Amendments to the asset register were noted and discussed. The Chairman had prepared a revised insurance schedule with reinstatement values.</p> <p>Item 10 Neighbourhood Development Plan – The Clerk will follow up on this matter.</p>	<p>Clerk Clerk</p>

	Item 20 Footpath from east Taphouse village to Hillside. Gate opening onto footpath. The residents were not home when the Chairman visited.	JD							
10	<p>Accounts / Financial Matters –</p> <p>a) To approve the accounts presented for payment. The council approved the payment schedule presented. It was proposed by Cllr Simmonds, seconded by Cllr Lawman the accounts be paid. Cllr Dingle declared an interest and abstained.</p> <table border="1"> <tr> <td>Clerk’s payment / expenses / HMRC = £ 465.95</td> </tr> <tr> <td>G Crabb - grass cutting 2025 (as verbally approved November 2025) = £ 1,800.00</td> </tr> <tr> <td>J Pascoe – remembrance wreath (as verbally agreed November 2025) = £ 25.00</td> </tr> <tr> <td>J Dingle – reimbursement of expenses = £ 35.95</td> </tr> <tr> <td>Walter Bailey – insulation for Hall (CIL funding) = £ 983.51</td> </tr> <tr> <td>Wadebridge Computers – laptop = £ 555.00</td> </tr> <tr> <td>Bank charges April – May 2026 = £ 3.20</td> </tr> </table> <p>b) Request for funding from St Pinnock Band towards their costs to attend the Nationals 2026 Competition – transport costs. Following the discussions last month and an update from the Clerk on the bands transport costs to the event, it was agreed to invite a representative from St Pinnock band to the next meeting.</p> <p>c) Bank signatories. The Clerk was authorised to remove D Stevens as a bank signatory and add Cllrs Crabb and Lawman.</p> <p>d) Bank Accounts. Councillors agreed to open a 12 month fixed-term account with the newly appointed bank and agreed the amount to be deposited into this account. Proposed by Cllr Knapman and seconded by Cllr Jessop.</p>	Clerk’s payment / expenses / HMRC = £ 465.95	G Crabb - grass cutting 2025 (as verbally approved November 2025) = £ 1,800.00	J Pascoe – remembrance wreath (as verbally agreed November 2025) = £ 25.00	J Dingle – reimbursement of expenses = £ 35.95	Walter Bailey – insulation for Hall (CIL funding) = £ 983.51	Wadebridge Computers – laptop = £ 555.00	Bank charges April – May 2026 = £ 3.20	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
Clerk’s payment / expenses / HMRC = £ 465.95									
G Crabb - grass cutting 2025 (as verbally approved November 2025) = £ 1,800.00									
J Pascoe – remembrance wreath (as verbally agreed November 2025) = £ 25.00									
J Dingle – reimbursement of expenses = £ 35.95									
Walter Bailey – insulation for Hall (CIL funding) = £ 983.51									
Wadebridge Computers – laptop = £ 555.00									
Bank charges April – May 2026 = £ 3.20									
11	CIL funding. Update on the projects. An email from the hall on the costs for a kitchen extraction system will be circulated to Councillors.	Clerk							
12	<p>Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting.</p> <p>a) No applications received.</p> <p>b) The Chairman reported on two applications for reference only.</p>								
13	<p>Playing Field, East Taphouse -to report on inspections and any work required.</p> <p>Cllr Crabb had carried out inspections with no issues to report. The reinstatement work to the path had now been completed.</p>								
14	Community Area Partnership Meeting – the next meeting to be held in June 2026. Date and venue to be confirmed.								
15	Correspondence to be noted. Noted.								

16	Post Horn parish magazine – next publication June 2026 . Cllr Simmonds reported the magazine was almost complete, just needing to add the schedule for the parish show. 450 copies were being printed.	JS
17	East Taphouse Community Hall – update on the Trust deed. Ongoing. The Clerk had nothing to report. Research was being carried out into the history of the site prior to the construction of the hall.	JD
18	Provision of Allotments – update on land availability and agree a way forward. The Clerk awaited a response from Cornwall Council. An alternative site was possibly no longer available. Another site was identified and Cllr Simmonds will make enquiries with the owners.	Clerk/ JS
19	Cost of the provision and emptying of a dog bin. Item deferred, costs to be clarified. A discussion was held about the type of bin and location. Cllr Lawman to seek the views of residents. The Chairman to report on estimates previously approved.	Clerk JL JD
20	St Pinnock Show – update. Cllr Simmonds gave an update on the show and confirmed the date 31 st August 2026. Entry forms were being published and will be included in the next parish magazine. Judges were being sourced for the various classes. Cllr Pascoe had agreed to present the prizes. A temporary events notice had been obtained.	
21	Parish Council Responsibilities – reports from Councillors, if required. Nothing to report.	
22	Parish Matters / Items for the next Agenda. <ul style="list-style-type: none"> ○ Poddifer Bridge – It was noted that repair work had not been done and the erosion continued. ○ St Pinnock Band Community Hall car park - Councillors had received complaints from residents about the decision by the hall committee to shut the car park at night. 	JD Clerk
23	Parish Council policies – to adopt the revised paragraph 7.4 of the Financial Regulations. Cllr Dingle proposed revised wording to cover online purchases where it was not possible to obtain Invoices to present to Council. Amendment adopted. Cllr Dingle to send amended Financial Regulations to Clerk. The Clerk and Cllr Stevens were looking at the retention of documents policy. The Clerk will complete this task and circulate to Councillors.	JD Clerk
24	Date of the next Meetings – Monday, 15th June 2026 at Trelveford	
25	To close the Meeting. There being no further business the meeting closed at 9.25pm	

Dated. 15th June 2026

Signed