

St Pinnock Parish Council

Minutes of the Meeting of St Pinnock Parish Council held in the room at Trevelmond Chapel on Monday, 21st September 2026 at 7.00pm.

Item No.		Action by
1	Councillors present. Cllrs. J Dingle (Chairman), J Simmonds, G Crabb, H Knapman, J Lawman. Also attending: Mrs J Hoskin (Parish Clerk) One member of the public (candidate for co-option).	
2	Public Session. The Chairman opened the meeting and invited members of the public to address the council, if they so wished. No matters were reported.	
3	Apologies for absence were received from Cllr R Jessop, Cllr J Pascoe (Cornwall Council).	
4	Members Declarations of Interest on items on the Agenda. None declared at this stage of the meeting.	
5	Report from Cornwall Council – Cllr J Pascoe. In the absence of Cllr J Pascoe, the Chairman read her report . The report referenced the success of the St Pinnock Show and Cllr Pascoe’s support for the Band when attending the National Finals in York. The rails on the bridge at Herodsfoot had been replaced. The Lets Talk Cornwall Survey had been launched seeking the public’s views on matters Cornwall Council could focus on. Devolution continued to be discussed at County level. The SECCAP and Tamar to Moors CAP held a joint meeting to listen to a presentation from South West Water about the complex problems and issues impacting on many Cornish communities. On the 5th October National Highways were holding a skate holder event on the proposed improvements to the A38 from Trerulrfoot to Liskeard.	
	To approve the Minutes of the Meetings held on the 25th June 2026 and 20th July 2026. The minutes of the meetings held on the 25th June 2026 were approved by the majority and signed by the Chairman following an amendment to Item 7. Proposed by Cllr Dingle, seconded by Cllr Simmonds and supported by Cllr Lakeman. Cllrs. Crabb and Knapman voted against this change to the minutes. 4 The minutes of the meeting held on the 20th July 2026 were approved and signed by the Chairman. Proposed by Cllr Lakeman, seconded by Cllr Crabb and unanimously agreed.	
7	Accounts / Financial Matters – a). To approve the accounts presented for payment. The council approved the payment schedule presented. It was proposed by Cllr Dingle, seconded by Cllr Lawman and unanimously agreed the accounts be paid.	

	Clerks payment and expenses July & August 2026 = £931.90 HMRC July & August = £ 222.98 Connon Chapel – room hire for three meetings Sept – Nov 2026 = £ 66.00 Duchy Defibrillators – annual fee Trevelmond = £ 246.00 Unity Bank – charges = £ 14.00 HSBC – charges = £ 0.40 Just Fans – equipment for hall funded by CIL money = £ 761.75 D Mills – parish magazine printing = £ 121.00 ICO – subscription = £ 47.00 St Pinnock Band Community Hall – reimbursement of purchase costs CIL = £ 64.28 b). Update on the request for costs to carry out legal work for corrections to Land Registry documents. The Chairman was awaiting a third quote before presenting costs to the Council. Item deferred until the next meeting. c) To note the Section 137 payments granted to St Pinnock Band and St Pinnock Show. Payments to the St Pinnock Band and St Pinnock Show were confirmed as being authorised under the LGA 1972 Section 145 (arts and crafts). The wreath for Remembrance Day will be paid under the LGA 1972 Section 137. To note the total of S137 monies for the current financial year. The Clerk explained the process of calculating the S137 amount for the financial year, this being based on the number of electors in the parish. d) Resolution to transfer money between the Unity Bank accounts. The Council agreed to transfer £15,000 from the Unity Bank Current Account into a Unity Bank Higher Interest Account; proposed by Cllr Dingle, seconded by Cllr Simmonds and unanimously agreed.	JD Clerk
8	CIL funding. Update on the projects. The Chairman reported the application for the Cornwall Highways Improvement programme (CHIP) had been approved. This funding will be used to pay for the design of the safer crossing. The progress of this project depended on the CIL funding needed to pay for the installation of the crossing.	
9	Planning Applications – to record the council’s response on the following applications and consider any further applications received between the publication of the agenda and the meeting. PA26/05048 was deferred until the next meeting.	
10	Playing Field, East Taphouse -to report on inspections and any work required. Cllr Crabb had carried out recent inspections with nothing to report. The Chairman reported on a meeting with Triple D (the housing developer) and their offer to increase the boundary of the playing field area by marking a red line on the ground. Councillors agreed to accept this change.	Clerk
11	Community Area Partnership Meeting – The Chairman spoke about the recent South East Cornwall and Tamar to Moors joint CAP meeting with South West Water and the difficulties experienced with the sound when joining this online meeting. The next CAP meeting was to be held on the 6th October 2026.	

12	Correspondence to be noted. Noted.	
13	Post Horn parish magazine – update on next edition. Cllr Simmonds reported the September edition was now available. The editorial deadline for the December edition was the 10 th November 2026. The editor was happy to continue paying the printing costs with the Parish Council reimbursing the money.	
14	East Taphouse Community Hall – update on the Trust deed. The Chairman reported on a letter from the Parish Council dated the 27 th August 1997 sent to St Pinnock Community Band stating a request from the Hall Management Committee for the Parish Council to act as Custodian Trustees for the Hall had been agreed at the Parish Council meeting held on the 26 th August 1997.	
15	Provision of Allotments – update on land availability and agree a way forward. The Council had received an email from the family connected to the parish highlighting a field within East Taphouse that could be used for allotments. The Council expressed their gratitude and agreed to respond accepting the offer. An alternative site had now been sold to a private buyer.	Clerk
16	St Pinnock Show – feedback. Cllr Simmonds reported on the success of the show with the organisers meeting on the 22 nd September to review discuss the event and plans for the next year.	
17	Councillor Code of Conduct training. Councillors were required to attend Code of Conduct training within two years of being elected / co-opted. The Chairman had attended a CALC Chairmans training event. The CALC training schedule had been circulated by the Clerk.	
18	Parish Council vacancies (2) and co-option of a Councillor. Having discussed the role with the interested candidate it was proposed by Cllr Dingle. Seconded by Cllr Lawman and unanimously agreed to co-opt Tim Searle onto the parish council.	
19	Items for the next Agenda. Noted.	
20	Parish Council policies – to adopt the 2024 Code of Conduct and the Document Retention Policy. To note and approve the changes to the Financial Regulations to incorporate bank card payments. Councillors adopted the 2024 Code of Conduct, and approved the changes to the Financial Regulations; proposed by Cllr Lawman, seconded by Cllr Simmonds and unanimously agreed. To establish a working group to review policies. The working group was established with Cllrs. Dingle, Lawman, Simmonds and Searle. The Clerk will also attend the meetings.	
21	Date of the next Meetings – Monday, 19 th October 2026 at Connon Chapel.	
22	To close the Meeting. There being no further business the meeting closed at 9.10pm.	

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Dated.

Signed